



Hal Lija Local Council

**Business Plan
for the
Period
2019 - 2021**

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Overview and Summary

The Hal Lija Local Council is presenting the Business Plan for the period 2019 – 2021.

The Hal Lija Local Council is expecting to make a surplus of €10,767 in 2019, €13,277 in 2020 and €9,577 in 2021.

Total Income is expected to €330,022 in 2019, €333,222 in 2020 and €336,454 in 2021. This Income comes mainly from the Annual Allocation received from the Government.

Total Expenditure is projected to amount to circa €319,255 in 2019, €319,945 in 2020 and €326,877 in 2021. These include:

Personal Emoluments of circa €97,058 in 2019, €91,928 in 2020 and €92,742 in 2021.

Operations and Maintenance of circa €144,605 in 2019, €150,578 in 2020 and €156,396 in 2021.

Administration of circa €42,492 in 2019, €42,338 in 2020 and €42,640 in 2021 and

Other Expenditure of circa €35,000 in 2019, €35,000 in 2020 and €35,000 in 2021. This being the budgeted depreciation.

Road Maintenance Works

Our Works Unit which is made up of two (2) person from CWSEF and one (1) persons from RSS Ltd, is carrying out minor infrastructural works and works of an urgent nature around the locality. The team is a great asset to the council because action can be taken and problems solved without undue delay.

On a regular basis, the above mentioned workers carry out patching works of an urgent nature so as to prevent damage to vehicles or an accident. They also refresh all faded road markings in the locality, repair pavements and traffic signs when needed.

Fernand Gregh street need to be re-constructed as the state has deteriorated considerably over the past years. Re-construction works are expected to commence in 2019 by Infrastructure Malta.

Saviour Street, Sir Ugo Mifsud Street, Part of Annibale Preca street and Main Street need to be re-constructed too as the state has deteriorated considerably over the past years. Re-construction works are part of the project which is going to be done by Infrastructure Malta in the coming seven years.

The state of some roads, will in the very near future entail their being taken up. The Council does not have the necessary funds to re-instate roads through its budget. However, the Council will do its utmost to repair any urgent areas.

This Business Plan has been approved by the Council.



Magda Magri Naudi
Mayor



Doriette Farrugia Deputy
Executive Secretary

Statement of Income and Expenditure

DESCRIPTION

A	B	C	D (A+B+C)
BUDGET	BUDGET	BUDGET	BUDGET
Jan-Dec	Jan-Dec	Jan-Dec	Period
2019	2020	2021	2019-2021
€	€	€	€

Income

Funds received from Central Government (1)

Income raised from Bye-Laws (2)

Income raised from LES (3)

Investment Income (4)

Other Income (5)

TOTAL

293,582	296,418	299,282	889,282
31,640	31,956	32,276	95,872
4,800	4,848	4,896	14,544
-	-	-	-
-	-	-	-
330,022	333,222	336,454	999,698

Expenditure

Personal Emoluments (6)

Operations and Maintenance (7)

Administration (8)

Finance Cost (9)

Other Expenditure (10)

TOTAL

97,058	91,928	92,742	281,728
144,605	150,578	156,393	451,576
42,492	42,338	42,640	127,470
100	101	102	303
35,000	35,000	35,000	105,000
319,255	319,945	326,877	966,077

Surplus / Deficit

10,767	13,277	9,577	33,621
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Statement of Financial Position

DESCRIPTION

A	B	C	D (A+B+C)
BUDGET Jan-Dec 2019	BUDGET Jan-Dec 2020	BUDGET Jan-Dec 2021	BUDGET Period 2019-2021
€	€	€	€

Non-current Assets

Property, Plant and Equipment (16)

250,683	215,683	180,683	647,049
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Current Assets

Inventories (11)

Receivables (12)

Cash and Cash Equivalents (13)

3,700	3,600	3,500	10,800
15,591	17,400	18,800	51,791
201,845	214,535	219,552	635,932

Total Current Assets

221,136	235,535	241,852	698,523
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Current Liabilities (14)

Payables

51,060	47,560	46,060	144,680
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Total Current Liabilities

51,060	47,560	46,060	144,680
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Net Current Assets

170,076	187,975	195,792	553,843
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Non-current liabilities (15)

72,000	57,940	43,880	173,820
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Net Assets

348,759	345,718	332,595	1,027,072
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Reserves

Retained Funds

348,759	345,718	332,595	1,027,072
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Financial Situation Indicator

DESCRIPTION

A	B	C	D (A+B+C)
BUDGET Jan-Dec 2019	BUDGET Jan-Dec 2020	BUDGET Jan-Dec 2021	BUDGET Period 2019-2021
€	€	€	€
221,136	235,535	241,852	698,523
51,060	47,560	46,060	144,680
170,076	187,975	195,792	553,843
283,582	286,418	289,282	859,282

Current Assets

Current Liabilities

Working Capital

Government Allocation

FSI	60 %	66 %	68 %	64 %
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Cash Budget

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2019-2021
	€	€	€	€
Cash Inflows				
Government cash inflows	283,582	286,418	289,282	859,282
Cash flows from Bye-Laws & L.N fees	10,000	10,000	10,000	30,000
Local Enforcement cash flows	9,200	9,292	9,385	27,877
Finance cash flows				
Loan Proceeds				-
Investment income				-
	-	-	-	-
Capital cash flow				
Proceeds from disposal of assets				-
Cash received from EU funds				-
Cash received from Twinning				-
Cash from Community Services	27,240	27,512	27,787	82,539
Other Cash Inflows				-
TOTAL Inflows	330,022	333,222	336,454	999,698
Cash Outflows				
Personal Emoluments	97,058	91,928	92,742	281,728
Operations & Maintenance	137,445	148,105	157,893	443,443
Administration	70,689	42,439	42,742	155,870
Finance				-
Capital				
Acquisition of property				-
Construction				-
Improvements	-	24,000	24,000	48,000
Special programmes				-
	-	24,000	24,000	48,000
Cash outflows re EU projects				-
Cash outflows re Twinning				-
Cash outflows re Community Services				-
Cash outflows re PPP	14,060	14,060	14,060	42,180
	14,060	14,060	14,060	42,180
TOTAL Outflows	319,252	320,532	331,437	971,221
SURPLUS / (DEFICIT)	10,770	12,690	5,017	28,477
Brought forward (Bank /Cash Bal.)	191,075	201,845	214,535	191,075
Carry forward	201,845	214,535	219,552	219,552

Detailed Estimates of Income

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2019-2021
	€	€	€	€
Income				
1 Funds received form Central Government:				
0001 In terms of section 55 CAP 363	283,582	286,418	289,282	859,282
0002-0004 In terms of section 58 CAP 363	10,000	10,000	10,000	30,000
0005-0019 Other Income				-
	293,582	296,418	299,282	889,282
2 Bye-Laws & Legal Fees				
0021-0025 Community Services	22,440	22,664	22,891	67,995
0026-0035 Income from Permits	9,200	9,292	9,385	27,877
	31,640	31,956	32,276	95,872
3 Local Enforcement Income				
0037 Commission from Regional Committees	4,800	4,848	4,896	14,544
0038-0055 Contraventions				-
	4,800	4,848	4,896	14,544
4 Investment Income				
0091-0095 Bank interest				-
0096-0099 Income received from Government Securities				-
	-	-	-	-
5 General Income				
0056-0065 Sponsorships				-
0066-0069 Documents & Information				-
0070-0075 EU Funds				-
0076-0080 Twinning				-
0081-0089 Insurance Claims				-
0100-0109 Donations				-
0110-0119 Contributions				-
0120-0129 General Income				-
	-	-	-	-
Total	330,022	333,222	336,454	999,698

Detailed Estimates of Expenditure

DESCRIPTION

A	B	C	D (A+B+C)
BUDGET	BUDGET	BUDGET	BUDGET
Jan-Dec	Jan-Dec	Jan-Dec	Period
2019	2020	2021	2019-2021
€	€	€	€

6 Personal Emoluments

- 1100 Mayor's Allowance
- 1200 Employees' Salaries & Wages
- 1300 Bonuses
- 1400 Income Supplements
- 1500 Social Security Contributions
- 1600 Allowances
- 1700 Overtime

7,464	7,536	7,614	22,614
77,154	71,892	72,567	221,613
			-
			-
6,040	6,100	6,161	18,301
6,400	6,400	6,400	19,200
			-
97,058	91,928	92,742	281,728

7 Operations and Maintenance

- 2100-2149 Public Utilities
- 2200-2259 Public Materials & Supplies
- 2300-2399 Repairs & Upkeep
- 2400-2449 Rent
 - 3010 Street Lighting
 - 3020 Lease of Equipment
 - 3030 Insurance
 - 3035 Bank Charges
 - 3038 Penalties
 - 3040 Waste Disposal
 - 3041 Refuse Collection
 - 3042 Bulky Refuse Collection
 - 3043 Bins on wheels
 - 3045 Bring in sites
 - 3051 Road & Street Cleaning
 - 3052 Cleaning & Maintenance of Non-Urban Areas
 - 3053 Cleaning of Public Conveniences
 - 3055 Cleaning of Council Premises
 - 3060 Cleaning & Maintenance of Parks & Gardens
 - 3061 Cleaning & Maintenance of Soft Areas
 - 3062 Cleaning & Maintenance of Beaches & CA
 - 3063 Cleaning & Maintenance of Country Non-Urban
 - 3064 Other Contractual Services
- 3070-3090 Consultation Fees
- 3100-3139 Contract & Project Management
- 3300-3379 Hospitality
- 3380-3389 Community
- 3600-3694 Local Enforcement Expenses
- 3700-3799 EU Projects
- 3800-3899 Twinning

400	400	400	1,200
38,600	39,393	40,193	118,186
450	459	468	1,377
500	500	500	1,500
4,000	4,080	4,162	12,242
			-
1,228	1,240	1,253	3,721
			-
			-
57,147	60,001	63,001	180,149
3,120	3,276	3,440	9,836
			-
			-
			-
18,200	19,110	20,066	57,376
5,700	5,985	6,284	17,969
			-
7,410	7,781	8,170	23,361
2,000	2,040	2,081	6,121
			-
			-
			-
			-
300	404	408	1,112
5,550	5,909	5,967	17,426
			-
			-
			-
144,605	150,578	156,393	451,576

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Detailed Estimates of Expenditure (Continued)**DESCRIPTION**

A	B	C	D (A+B+C)
BUDGET	BUDGET	BUDGET	BUDGET
Jan-Dec	Jan-Dec	Jan-Dec	Period
2019	2020	2021	2019-2021
€	€	€	€

8 Administration & Other Expenditure

2150-2199 Office Utilities	2,800	1,970	1,990	6,760
2260-2299 Office Materials & Supplies	3,840	1,547	1,563	6,950
2450-2499 Office Rent	12,400	12,400	12,400	37,200
2500-2599 National & International Memberships	1,000	1,010	1,020	3,030
2600-2699 Office Services	4,212	3,111	3,142	10,465
2700-2799 Transport	2,680	2,707	2,734	8,121
2800-2899 Travel				-
2900-2999 Information Services	520	525	531	1,576
3050 Office Cleaning	900	848	857	2,605
3140-3199 Professional Services	14,140	18,220	18,403	50,763
3200-3299 Training				-
3345 Office Hospitality				-
3400-3499 Incidental Expenses				-
	42,492	42,338	42,640	127,470

9 Finance Costs

3036 Interest on Bank Loan				-
Bank Interest & Charges	100	101	102	303
				-
	100	101	102	303

10 Other Expenditure

3500-3599 Loss / (Profit) on Disposal of assets				-
3695 Increase/(Decrease) in allowance for bad debts				-
8000-8099 Depreciation (charge for the year)	35,000	35,000	35,000	105,000
	35,000	35,000	35,000	105,000

Total

319,255	319,945	326,877	966,077
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Detailed Estimates of Statement of Financial Position

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2019-2021
	€	€	€	€
11 Inventory				
5201-5249 Stationery	3,700	3,600	3,500	10,800
5250-5299 Consumables				-
				-
	3,700	3,600	3,500	10,800
12 Receivables				
0201-0209 Receivables	10,628	12,500	14,000	37,128
0210-0219 LES Receivables	1,463	1,500	1,500	4,463
0220-0229 Receivables from EU				-
0250 Prepayments & Accrued income	3,500	3,400	3,300	10,200
				-
	15,591	17,400	18,800	51,791
13 Cash & Equivalents				
5001-5099 Bank & Cash Balances	201,845	214,535	219,552	635,932
	201,845	214,535	219,552	635,932
14 Payables				
4000 Payables	29,000	26,000	25,000	80,000
4100 Accruals	8,000	7,500	7,000	22,500
4150 Deferred Income				-
Short-term Borrowings				-
PPP Current Portion only	14,060	14,060	14,060	42,180
	51,060	47,560	46,060	144,680
15 Non Current Liabilities				
4200 Long Term Borrowings				-
Long Term Portion of PPP & Deferred Income	72,000	57,940	43,880	173,820
	72,000	57,940	43,880	173,820

16 Depreciation of Property, Plant and Equipment

Asset % of depreciation	Office Furniture 8%	Plant & Machinery 20%	Office Equipment 20%	Urban Improvement 10%	New Street Signs 100%	Construction Works 10%	Motor Vehicles 20%	0%	0%	Total
Cost	€	€	€	€	€	€	€	€	€	€
As at 01 January 2019	16,849	3,986	41,163	178,054	41,019	785,366	3,500			1,069,937
Additions										-
Disposals	16,849	3,986	41,163	178,054	41,019	785,366	3,500	-	-	1,069,937
As at 31 December 2019										
Grants/ other reimbursements										
As at 01 January 2019			2,644		7,687	86,935				97,266
Additions										-
Transfers										-
As at 31 December 2019	-	-	2,644	-	7,687	86,935	-	-	-	97,266
Accumulated Depreciation										
As at 01 January 2019	13,161	3,952	33,521	116,780	33,332	486,009	233			686,988
Charge for the year	300	10	1,200	8,260		25,000	230			35,000
Released on disposal										-
As at 31 December 2019	13,461	3,962	34,721	125,040	33,332	511,009	463	-	-	721,988
Budgeted NBV 31 Dec 2018	3,680	50	5,000	60,000		210,403				279,133
Budgeted NBV 31 Dec 2019	3,388	24	3,798	53,014	-	187,422	3,037	-	-	250,683

16 Depreciation of Property, Plant and Equipment

Asset % of depreciation	Office Furniture 8%	Plant & Machinery 20%	Office Equipment 20%	Urban Improvement 10%	New Street Signs 100%	Construction Works 10%	Motor Vehicles 20%	0%	0%	Total
€	€	€	€	€	€	€	€	€	€	€

Cost										
As at 01 January 2020	16,849	3,986	41,163	178,054	41,019	785,366	3,500	-	-	1,069,937
Additions										-
Disposals										-
As at 31 December 2020	16,849	3,986	41,163	178,054	41,019	785,366	3,500	-	-	1,069,937

Grants/ other reimbursements

As at 01 January 2020	-	-	2,644	-	7,687	86,935	-	-	-	97,266
Additions										-
Transfers										-
As at 31 December 2020	-	-	2,644	-	7,687	86,935	-	-	-	97,266

Accumulated Depreciation

As at 01 January 2020	13,461	3,962	34,721	125,040	33,332	511,009	463	-	-	721,988
Charge for the year	300	10	1,200	8,260		25,000	230			35,000
Released on disposal										-
As at 31 December 2020	13,761	3,972	35,921	133,300	33,332	536,009	693	-	-	756,988

Budgeted NBV 31 Dec 2019	3,388	24	3,798	53,014	-	187,422	3,037	-	-	250,683
Budgeted NBV 31 Dec 2020	3,088	14	2,598	44,754	-	162,422	2,807	-	-	215,683

16 Depreciation of Property, Plant and Equipment

Asset % of depreciation	Office Furniture 8%	Plant & Machinery 20%	Office Equipment 20%	Urban Improvement 10%	New Street Signs 100%	Construction Works 10%	Motor Vehicles 20%	0%	0%	Total
€	€	€	€	€	€	€	€	€	€	€

Cost

As at 01 January 2021
Additions
Disposals
As at 31 December 2021

16,849	3,986	41,163	178,054	41,019	785,366	3,500	-	-	1,069,937
16,849	3,986	41,163	178,054	41,019	785,366	3,500	-	-	1,069,937

Grants/ other reimbursements

As at 01 January 2021
Additions
Transfers
As at 31 December 2021

-	-	2,644	-	7,687	86,935	-	-	-	97,266
-	-	2,644	-	7,687	86,935	-	-	-	97,266

Accumulated Depreciation

As at 01 January 2021
Charge for the year
Released on disposal
As at 31 December 2021

13,761	3,972	35,921	133,300	33,332	536,009	693	-	-	756,988
300	10	1,200	8,260		25,000	230			35,000
14,061	3,982	37,121	141,560	33,332	561,009	923	-	-	791,988

Budgeted NBV 31 Dec 2020
Budgeted NBV 31 Dec 2021

3,088	14	2,598	44,754	-	162,422	2,807	-	-	215,683
2,788	4	1,398	36,494	-	137,422	2,577	-	-	180,683